

FACT

Consulting Services

Safety Meetings

Date: ____ / ____ /20____ Topic: **Courtesy** Given By: _____

Introduction

- Review any accidents or “near-misses” since last safety meeting.
- Discuss any hazards in your work place.
- Review any suggestions for preventing accidents.
- Give safety talk below.

Safety Talk

Courtesy in the work place is as important as it is in the social setting. Over the years, lack of courtesy has caused an endless number of accidents. Remember that safety is everyone’s responsibility and that selfishness threatens the safety of others.

The benefits of courtesy are many:

- People like working with others who are courteous.
- Courteous people are generally popular.
- With courtesy everyone is generally safer.
- Courtesy builds friendship.
- Courtesy and safety are partners.

Employees Present

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____